



## Hoi and welcome!

We are looking forward to welcoming you to the seminar (TCA)  
**"Ecological and Sustainable Project Management in Erasmus+"**

This seminar is organized by AIBA - Agency for International Educational Affairs in Liechtenstein, the Liechtenstein National Agency for Erasmus+ (NALI01) and will take place from May 12<sup>th</sup>- 15<sup>th</sup> 2025 at [Hotel kommod](#) in Ruggell, Liechtenstein.

 This seminar (TCA) is highly recommended for Erasmus+ newcomers and less experienced beneficiaries, as well as for experienced people who are interested in developing their project management skills to a sustainable & high level.

- The overall aim is to increase the quality in project management for the Erasmus+ program and ensure that institutions and organizations from Europe actively engage in project management within the YOUTH, SCH, VET, ADU and HED sectors.
- This seminar has a cross-sectoral focus and invites the participation of current and future beneficiaries from all educational areas as well as the private sector.
- It further aims to promote all activities with a focus on cooperation partnerships but also some aspects for mobility projects, provide support to potential beneficiaries in terms of successful project management.
- The seminar raises awareness for the implementation of an ecological and sustainable project management approach.

Participants will learn:

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| <ul style="list-style-type: none"> <li>➤ about project management in Erasmus+ projects from both perspectives: as beneficiary &amp; leading organization, as well as participating organization.</li> <li>➤ about the project life cycle &amp; project management cycle</li> <li>➤ about tools, methods, documents used to successfully run an Erasmus+ project</li> </ul> | <ul style="list-style-type: none"> <li>➤ about and gain awareness for the implementation of an ecological &amp; sustainable project management approach.</li> <li>➤ how to integrate European values.</li> <li>➤ how to integrate EUDPR/GDPR topics and tasks.</li> <li>➤ about the key elements required for successful, ecological and sustainable project management.</li> </ul> |
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## Expected Results

- Increased awareness of environmental and sustainable thinking and behavior.
- A deeper understanding of the successful implementation of Erasmus+ projects, timely planning and implementation of preparatory activities, risk assessment and management, active project control and implementation of quality assurance (QA) measures.
- The integration of European values and how to deal with EUDPR/GDPR topics.
- The exchange of good practices, documents, methods and tools between participants.
- Cross-sectoral cooperation between ADU, SCH, VET and HE to potentially develop the basis for further exchange and cooperation.
- From the organizing NA's perspective: Complete course to cover the topic how to successfully manage an Erasmus+ project.

## Costs, catering and accommodation

This seminar (TCA) is funded from the Erasmus+ budget of the TCAs.

All costs (flights, travel, etc.) related to participation in the course will be covered by your (participant's) National Agency (NA) - except for a participation fee, which may vary from country to country.

Please contact your National Agency to find out more about the financial details and how to book your travel tickets, get reimbursed for your travel expenses and make any necessary arrangements.

Under the TCA, NA LI01 will pay for:

- accommodation in a single room from 12 to 15 May 2025;
- 3 breakfasts and 3 lunches from 13 to 15 May 2025;
- 3 dinners from 12 to 14 May 2025;

## Profile of the participants

The majority of participants come from the Erasmus+ education sectors of higher education, vocational education and training, adult education, school education and the youth sector. We utilise the advantages of heterogeneous teams in the seminar.

## Travelling expenses

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Please contact your NA to find out more about the financial details and also how to organise the booking of your travel tickets for reimbursement of your travel expenses and any other necessary arrangements.

## Useful information



Please note: for Liechtenstein you will need a power plug or adapter type J, as shown in the picture. This plug has three round pins arranged in a triangle. You may also need a travel adapter.

## Facilitators & Trainers



### Jasmine SPALT

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Jasmine is Head of Vocational Training in the Erasmus+ programme at AIBA (NALI01) and also TCA Officer for the education sector. She holds a BA in Social Anthropology from the University of Bern, Switzerland and a CAS in "Global Cooperation and sustainable development" from ETH Zurich, Switzerland.



### Dr. Peter SOMMERAUER

Head of e+ Academy at NA AIBA LIECHTENSTEIN

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As a long-standing project coordinator, Peter has in-depth knowledge and 15+ years of experience as a long-standing project coordinator. He holds a PhD in Business IT from Copenhagen/DK. Peter is managing the e+ Academy, a central service centre for project applicants and beneficiaries at the AIBA (NALI01).



### Sabine ROEHRIG-MAH Hou

Managing Director WISAMAR EDUCATIONAL INSTITUTE

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... is passionate about Europe, loves travelling and getting to know other people and cultures. Sabine has a master's degree in cultural studies, journalism and art history. She enjoys creative projects, sharing stories with friends from all over Europe, photography and spending time with her husband and two children.



### Viktor MASON

Head of International Programs EDEUCATION

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Viktor is active in the field of international links & education projects, graduate in Applied Languages and International Trade, Master in European Integration. He worked for the European Commission as a translator and French Consulate in Sofia, found and lead an environmental NGO in Bulgaria, attracted and managed numerous EU grants.



### Michal OSMENDA

Head of Data Security Group European Commission

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Michal is the person behind the scenes, who manages the agendas relating to GDPR, Data Protection, Data Security and IT tools & solutions at the European Commission in Brussels.